

**Minutes of  
Regular Meeting of Board of Trustees  
York School District One  
1475 East Liberty Street  
York, South Carolina 29745  
Tuesday, October 12, 2021**

In accordance with the South Carolina Code of Laws, 1976, Section 30-4-80 (d) as amended, *The Herald, Charlotte Observer, WRHI Radio, and Cable News Two* were properly notified of the date, place, time, conference call number, and ID for the meeting. The regularly scheduled meeting of the York School District One Board of Trustees was held on Tuesday, October 12, 2021 and began at 6:30 PM. The public was notified through the news media mentioned. An agenda for the meeting was posted on BoardDocs and the district's website; both provided the conference call information.

Chair Howell called the meeting to order. She welcomed all those in attendance via conference call, TEAMS, and in person. There was no one present from the media on the call or in person. Pastor Matt Burrell, Liberty Church, gave the invocation. Everyone stood for the Pledge of Allegiance to the USA flag, led by students from Harold C. Johnson Elementary School. Chair Howell noted that no one submitted paperwork to speak during the public forum. A quorum was established with the following Board members present:

Diane Howell, Chair  
Tracy Miskelly, Secretary  
Scott Childers

Christopher Revels, Vice-Chair  
Wade Anderson  
Betty F. Johnson

Mrs. Kelly Coxe, District Superintendent

**Action:        Consent Agenda**

**Motion**        Betty F. Johnson made a motion to approve the consent agenda as presented. Christopher Revels seconded the motion. The motion passed by unanimous consent of the Board.

***Recognitions***

**❖ *Blue Ribbon Status***

Mrs. Jessica Elliott and the Parenting Partnerships Program was congratulated for retaining their Blue Ribbon status within the Parents As Teachers National Center for the 2021-2022 program year. To achieve this honor they met or exceeded all standards within the Essential Requirements based on the data submitted on their 2020-2021 Affiliate Performance Report (APR).

**❖ *Family Strengthening & Support Certification***

Mrs. Jessica Elliott and her staff were applauded for completing the Standards of Quality for Family Strengthening & Support Certification through National Family Support Network. This new, two-year certification is sponsored by the Children's Trust of South Carolina. The goal is to create a common SC Family Resource Center network. Mrs. Elliott and her team were the first group in SC to become nationally certified through this initiative.

### ❖ **Adult Mental Health First Aid Certification**

Parenting Partnerships' Parent Educators, Ms. Sylvia McCoy, Ms. Olga Menendez, & Ms. Frankie Wanger were congratulated for obtaining their 3-year Adult Mental Health First Aid Certification from the National Council for Mental Wellbeing through SC Thrive. This certification allows the Parent Educators to support the needs of parents/caregivers with whom they work in the Parenting Partnerships program. The program supports each family member in order to empower parents as their child's first and most important teacher.

### ❖ **Certified School Business Official**

Mrs. Sherry Hernandez was applauded for recently becoming a Certified School Business Official. In order to receive this certification, Mrs. Hernandez had to complete 40 hours of coursework in finance and passed a certification exam.

### **Reports**

- *Fiscal Year 2020-2021 Comprehensive Annual Financial Report*

Mr. Larry Finney, with audit firm Greene Finney LLP, provided an overview of the annual financial report for the district as of June 30, 2021. The district received an 'unmodified opinion', which is the best opinion a district can receive. He reported that the district was in excellent shape with a healthy fund balance and commended district finance for their thoroughness and diligence.

- *Technology Update Enrollment Update*

Mr. Chuck Wallace, Director of Technology, provided a technology update. In the report, he highlighted several technology upgrades throughout the district.

A copy of the PowerPoint shared is listed as **ATTACHMENT 1** of these minutes.

### **Assistant Superintendent for Finance & Operations ..... Mrs. Amy Hagner**

- *Summer Capital Projects*

Mrs. Hagner shared a video that highlighted some of the summer projects in the district, including the resurfacing of the YCHS football field and new carpet at Jefferson Elementary and Hunter Street Elementary.

### **Action: COVID Leave & Telework**

**Motion** Betty F. Johnson made a motion to extend the COVID Leave & Telework through December 31, 2021 (to be reviewed at the December 14<sup>th</sup> meeting) as recommended by the district administration. Wade Anderson seconded the motion. The motion passed by unanimous consent of the Board.

### **Action: SCSBA Policy Updates – 1<sup>st</sup> Reading**

**Motion** Betty F. Johnson made a motion to approve for 1<sup>st</sup> reading the SCSBA Policy Updates (listed below). Scott Childers seconded the motion. The motion passed by unanimous consent of the Board.

**Policies**

Policy GBGAB Lactation Accommodation  
 Policy GCOA Evaluation of Instructional Employees  
 Policy ADA School District Goals and Objectives

**FYI Administrative Rules**

AR JLDBB-R Suicide Prevention, Intervention, and Postvention  
 AR JICDA-R Code of Conduct  
 AR ACB-R Educational Equity  
 AR GCOA-R Evaluation of Instructional Staff

***Coordinator of Instructional Technology K-6 & Public Information Officer..... Mr. Tim Cooper***

**Action:** Textbook Adoptions

**Motion** Scott Childers made a motion to approve the instructional materials (listed below) as recommended by the district administration. Christopher Revels seconded the motion. The motion passed by unanimous consent of the Board.

- Health Science 1: DHO Health Science, 9<sup>th</sup> Edition (National Geographic/Cengage)
- Health Science 2: HealthCenter21 – South Carolina Health Science 2 (Applied Education)
- Health Science 3: Anatomy, Physiology and Disease, 4<sup>th</sup> Edition (Savvas)
- Sports Medicine 1: Introduction to Sports Medicine and Athletic Training (National Geographic/Cengage)
- Sports Medicine 2: Sports Medicine Essentials: Core Concepts in Athletic Training and Fitness Instruction (National Geographic/Cengage)
- Sports Medicine 3: The Role of the Athletic Trainer in Sports Medicine: An Introduction for the Secondary School Student (McGraw-Hill)
- Baking and Pastry: On Baking: A Textbook of Baking and Pastry Fundamentals (Savvas)
- Culinary Management 1: Foundations of Restaurant Management and Culinary Arts, Level 1 (Savvas)
- Culinary Management 2: Foundations of Restaurant Management and Culinary Arts, Level 2 (Savvas)
- Introduction to Culinary Management: Introduction to Culinary Arts (Savvas)
- Fashion, Fabric, and Design 1, 2: Successful Sewing, 7<sup>th</sup> Edition (Goodheart-Willcox)
- Computer Repair and Service: A + Guide to IT Technical Support, Hardware and Software, 9<sup>th</sup> Edition (National Geographic/Cengage)
- IT Fundamentals: CompTIA IT Fundamentals Study Guide (HMH/Wiley)
- Advertising: Advertising and Sales Promotion (National Geographic/Cengage)

***Coordinator of Special Projects .....Mrs. Lisa Spangler***

- ***United Way Grant Update***

Mrs. Spangler shared that the district was awarded a second grant from the United Way for \$25,000 as part of their Broad Goal to help 3,000 York County families achieve financial stability by 2030. In partnership with York Technical College, the district will offer classes for 15 adults leading to Microsoft Office Certification and a Customer Service certificate. The program will run from January – May of 2022.

*Superintendent* ..... *Mrs. Kelly Cox*

**Action: Certification of Delegates for the 2021 Delegate Assembly**

**Motion** Christopher Revels made a motion to have Betty F. Johnson and Wade Anderson serve as delegates for the assembly with Diane Howell being the alternate. Wade Anderson seconded the motion. Motion passed by unanimous consent of the Board.

- *COVID Update & 2021-2022 In-Person Operational Plan*  
Mrs. Cox provided the Board with a COVID data update including the trends in quarantines, positive cases, and isolations.

A copy of the PowerPoint shared is listed as **ATTACHMENT 2** of these minutes.

**Executive Session**

**Action: Executive Session**

**Motion** Betty F. Johnson made a motion to go into executive session to receive legal counsel from Andrea White, District Attorney (8:11 PM). Tracy Miskelly seconded the motion. Motion passed by unanimous consent of the Board.

**Action: Return to Open Session**

**Motion** Tracy Miskelly made a motion to return to open session (9:24 PM). Betty F. Johnson seconded the motion. Motion passed by unanimous consent of the Board.

The following action was taken when the Board returned to open session.

**Action: 2021-2022 In-Person Operational Plan**

**Motion** Betty F. Johnson made a motion to continue the 2021-2022 In-Person Operational Plan and for the Board to review the 2021-2022 In-Person Operational Plan at the January 2022 meeting or earlier depending on the trend of COVID. Tracy Miskelly seconded the motion. Motion passed with a vote of five (5) in favor and one (1) against.

- *Upcoming Dates*  
Mrs. Cox highlighted some of the upcoming dates listed below.

- October 12, 2021 @ 6:30 PM, Regularly Scheduled Meeting
- October 15, 2021- 1/2 Day of School / PM Parent Conferences
- October 18, 2021 - Teacher Work Day (OEC Day) - No school for students
- October 26, 2021 @ 6:00 PM, Board Called Meeting (Seat 2 Interviews)

- October 27, 2021 - Professional Collaboration Day - Students dismiss early
- November 9, 2021 @ 6:30 PM, Regularly Scheduled Meeting
- November 24-26, 2021 - Thanksgiving Holidays, No school for students or staff
- December 3-5, 2021 - Legislative Advocacy Conference & Delegate Assembly, Charleston (Boardmanship Institute, 15 points)
- December 14, 2021 @ 6:30 PM, Regularly Scheduled Meeting (YCHS)
- December 21, 2021 - 1/2 Day of School
- December 22 - January 3, 2022 - Winter Holidays - No school for students or staff
- January 4, 2022 - Teacher Work Day - No school for students
- January 5, 2022 - Students return

## Adjourn

**Motion:** A motion was made by Tracy Miskelly to adjourn for the evening (9:27 PM). Christopher Revels seconded the motion. Motion pass by unanimous consent of the Board.

Meeting adjourned.

Respectfully submitted,

Tracy Miskelly, Board Secretary

Renee Webb, Recorder